



Taney County Health Department
Board of Trustees Meeting
320 Rinehart Road, Branson, Missouri
May 25, 2023
2:30 PM

ATTENDANCE: Debbie Redford, Chair
Beth Huddleston, Vice-Chair (absent)
Laurie Hayes, Secretary/Treasurer
Robert Griffith, Member
Heather Burney, Member (joined virtually)

EX-OFFICIO: Lisa Marshall, Director
Hugo Huacuz, Finance Division Manager (absent)
Tiffany Stevens, Human Resource Coordinator
Erica Craig, Clinical Division Manager
Tammy Drake, WIC Division Manager
Kathryn Metzger, ECOT Manager

In Person Meeting

Call to Order

Debbie Redford called the regular meeting of Board of Trustees to order at 2:31 PM at the Taney County Health Department, Branson location.

Approval of Agenda

Motion to approve agenda as presented by Laurie Hayes and seconded by Robert Griffith. The motion passes unanimously.

Guests: The department introduced recent hires to the board: Eric Walters, a temporary pool inspector; Nicholas Walker, an environmental public health specialist; and Cassandra Henne, an epidemiologist/data analyst.

Review of Minutes from April 2023

Motion to approve minutes for April 27, 2023 by Laurie Hayes and seconded by Robert Griffith. The motion passes unanimously.

Review of Financial Report by Lisa Marshall

Summary of the financial report for April 2023:

- YTD revenues are \$35,848 less than budgeted.
- YTD expenditures are \$200,730 less than budgeted.
 - Director, Lisa Marshall, commented that the expenses category is due to the vacant positions and the lack of spending money on traveling for trainings, as many trainings have been hosted virtually.
- At the end of April 2023, the financials reflect a \$165,038 positive net position.

- Cash balance increased \$100,663 as compared to 2021 and decreased \$32,417 as compared to 2022.

The department presented the aging report by date to the board. The department commented that the facilities with an invoice date of 4/7/2023 are those who were included in the recent billing cycle for annual health permits. The board inquired about the statuses of businesses with outstanding fees from 2022 and 2021. Several businesses are currently not operating, some are operating without health permits, and some are operating without business licenses. The board asked if new owners of establishments have to pay outstanding fees accumulated during the previous ownership. New owners do not have to pay fees that were accumulated during the previous ownership.

Motion to approve the April 2023 financial report, disbursements, and accounts receivable by Laurie Hayes and seconded by Heather Burney. The motion passes unanimously.

Director's Report by Lisa Marshall

Legislative Update: The state legislative session has ended. Senate Bill No. 168, which would have limited the rulemaking authority of the Missouri Department of Health, did not pass. The bill that would have legalized the selling of raw milk in retail stores did not pass. The bills that would have limited academic institutions from teaching social determinants of health did not pass. Director, Lisa Marshall, commented that the functions of public health were relatively unaffected by this legislative session.

Staffing Update: Human Resource Coordinator, Tiffany Stevens, provided the staffing update. The two temporary pool inspector positions have both been filled. One of the employees has started their training and the other pool inspector will be starting next month. The department currently has two full-time environmental public health specialist positions and a maintenance technician position open. An intern with Missouri State University will start an internship at the department early next month.

Environmental Health Update: The environmental division recently concluded its billing for annual health permits ending on April 30th, such as those of food establishments. Additionally, the environmental division is gearing up for the outdoor pool season and is scheduling pre-open inspections with facilities. After receiving feedback from local establishments, the environmental division is planning to revise their inspection schedule of outdoor pools/spas by limiting the conduction of routine inspections to Monday-Thursday, so as to limit the possibility of closing a pool and/or a spa before a weekend. Thus, revisit inspections could be performed on Fridays to approve a pool and/or spa to reopen before a weekend. The environmental division is also preparing for the transition to the new version of the inspection software, HealthSpace, and is in trainings today and tomorrow. The inspectors will not be able to perform inspections for a couple days while the data transfer occurs between the two versions of the software. The official launch date of the new web version has been postponed and is to be determined.

DHSS Health Equity Stakeholder Meeting: The Missouri Department of Health is creating a health equity stakeholder task force. The task force is planned to launch toward the end of this year, and the Taney County Health Department has been offered a position on the task force.

Right Time Grant: The health department has been asked to participate in a grant that is being offered by the Missouri Foundations of Health. The grant would provide additional funding for the currently offered family planning services. As part of the grant, the department would have to offer two additional types of birth control, IUD implants and Plan B pills. Both of these options have been requested in the past by both family planning clients and non-family planning clients, and the department has had to make referrals for the services. The department and board discussed the science of Plan B pills and how the distribution of it by the department might be perceived by the public. The department commented that it would be required to list the form of birth control with the others on advertisements but that it would

likely not publicize it on a larger scale. Members of the board recommended contacting other local organizations and requesting their opinions, as this could be a way to hear arguments of possible opposition. The department could then address the concerns of opposition in its messaging. Members of the board commented that the ultimate goal of the health department is to serve the needs of the community.

The board inquired about minors seeking family planning services and the involvement of legal guardians. The department informed the board that minors can receive family planning services confidentially and without parental consent.

Xylazine: The department informed the board of a new drug that has made its way to Missouri, Xylazine, a horse sedative. In humans, the drug causes tissue decay and is referred to as the “zombie drug.” At this time, there is no treatment options for this addiction as the use of it by humans is a newer development and Narcan is not effective. The Missouri Department of Health is recording deaths attributed to the drug and is beginning to issue press releases to warn of the dangers. The department informed the board that the coroner in Taney County is currently not testing for the presence of it but that the coroner in Springfield-Greene County is. The department and board discussed partnering with local community partners, including law enforcement, to do community outreach and inform locals of the drug.

Capital Expense Vehicle Update: The department informed the board that it will likely request a vote via email or at the next board meeting to approve the new quote for the purchase of new fleet vehicles. The department has been informed that each vehicle will likely cost a couple more thousand dollars. The department is seeking 5 new vehicles.

Unfinished Business

There was no unfinished business.

New Business

Staffing Plan Update: The department has requested a change to the current staffing plan, specifically the addition of a second environmental health administrative clerk that will work 24-32 hours per week. The environmental division was originally staffed with two administrative clerks; however, after one of the clerks retired, the position was not filled, and it has been discussed that the workload is often substantial.

Motion to approve the addition of a second environmental health administrative clerk by Laurie Hayes and seconded by Robert Griffith. The motion passes unanimously.

Division Reports

Reports from division managers were emailed to members of the board prior to the meeting.

Miscellaneous

The board inquired if the department is hosting conversations with the city aldermen regarding keeping fluoride in city water. The department has sent a letter of support.

The board asked if the department has publicized its reaccreditation status by the Public Health Accreditation Board. The department publicized its reaccreditation status heavily during public health week with press releases and has displayed banners outside both office locations that inform the public of the accomplishment.

The board praised the clinical division’s offering of mass testing for sexually transmitted infections among at-risk populations.

Announcements

Next board meeting is June 22, 2023 at 2:30 p.m.

Adjourn

Motion to adjourn at 3:50 PM by Laurie Hayes and seconded by Robert Griffith. The motion carries unanimously.

Minutes prepared by Lindsay Lawver